

**St. Dominic Education Commission**  
**March 11, 2019**

Attendance: Bill Cavanaugh (Principal), Peter Gibbs (Chair), Kim Luebbering (Vice-Chair), Jeff Lively (Secretary), Patrick Lahni, Jennifer Bizailon, Mike Liderbach, Ken Streder

Absent: Jessica Williams (PTO), Juliane Belisle

1) Call to Order (Peter, 7:05)

2) Opening Prayer

3) Approval of February Minutes. - Approved pending Jeff updates discussed-

4) Old Business

- Election Committee (Peter, Patrick)- peter willing to continue to stay for another 3 yrs if no other volunteers step forward, looking for 3 people, next meeting will be updated on any new names-
  - 2019/2020 Education Committee Member candidate names need to be submitted to Parish in March, although “April 8th” has been published as last day for interested people to communicate their interest.
  - Appeal for candidates placed in March Torch, 3/10 & 3/17 church bulletins & 3/8 Parent Press.
  - Elections in April (if required...decision at April 8th Meeting). Inductions in May.
  - Interested candidates so far: Mark Goins, Patrick Lahni
- High school transition survey communication status (Julian) - no update, Julian not here-
- Jr. High speech decision (Bill) -8th April 25, 7th May 15th-. Recommendation made to Bill to possibly update parents that this was a thoughtful decision after weighing all the pros and cons.
- Technology Plan Updates (discussed in Principal’s Report) -see attached-
- Kim Luebbering updates on the proposal for potential new uniform options: -Quarter Zip update \$26-\$30 at cost, school uniforms not marked up in the spirit ware shop, Possibly do thru a tuition credit program, doesn’t want to stock in shop, possible logo in question, sending logo to bill to share with staff, get with marketing committee and/or PTO to communicate/approve logo choice --marketing committee possibly getting together to discuss a committee of approved logos/branding of school

5) New Business

- High School Teacher Meetings status (Ken)- in progress and on calendar. Request from Education Commission for update from teachers after the meetings...Bill to get with the teachers to provide a report/summary on the meeting-
  - Meetings on 4/3 and 4/11 between st Dominic teachers and seton/elder teachers
- FYI - 8th grade DC trip will be 3/21-3/25 (not school sponsored). Buses leave at 12:30. ~80% of class are going, and will be leaving after lunch that Thursday.

- 2019/2020 School Calendar - still finalizing (about 90% there) - will see at April Meeting. Potential for pastors day before the festival?
- Pastoral Council Meeting Items of Interest (Jennifer) - theresa eagan's absence is greatly missed, is there a replacement for next year? Parish will be able to evaluate that prior to next school year. Seton air conditioning units are in ... and possibly taking a poll on strategic planning for the air conditioning at St. Dominic (third party consultant doing for parish)
- Flow down from 2/28 Strategic Plan Meeting with Parish Administration (Fr. Jim, Deacon Mark, Charlie DeZarn, Bill) (Peter)
  - Well received. Parish on board in supporting from vision and from financial perspective - everyone seems to be onboard-
  - Charlie will share with Finance Council- Finance meeting was postponed; plan on hiring a part time marketing and technology position, -
- Mary White/Becky Schoenfeld replacement strategies -advanced math, able readers and to help Bill out or post those positions separately, getting with Fr. Jim, mary white has asked people she feels fit for the position, they are still deciding, have mary white involved with hiring a new hire, see principal's report for additional discussion
- Parent Concerns - some informal feedback says parents are continuing to look for engagement activity (plays), technology integration; some recent parent/teacher disagreements have been addressed by Bill; Bill to check Dr. Romanello with 2nd and 4th grades because of potential bullying situations; social media - Having a broader representation of the school (i.e 2nd grade may be disproportionately posted) - Mike to implement a plan in conjunction with marketing committee per the Strategic Plan Marketing/Communication section

#### 6) Committee Reports

- **School Strategic Plan**
  - Peter shared a scorecard/timeline to track progress on the plan details (also includes generic Ed Commission deliverables). A hard copy was shared at meeting. Digital version available on Ed. Commission google shared drive.
  - Academic Excellence (Peter)
    - Peter talked with Cindy (technology) and put together a document showing when the skills were taught (hard copy shared at meeting, and available on Ed Commission Google shared drive..image shown here)



- First communion May 4th
- Jesus day retreat Thursday March 21st
- **Principal's Report** (Cavanaugh) - see attached- -drop in students currently, (however these just represent current families that have paid registration fees...numbers will be more finalized in April), some due to finances, others due to moving and others Bill has reached out to all students that are not coming back, Patrick suggests looking for chrome books for the lower grades, bill to ask what the jr. high teachers plan is for the surface pro's, how they're going to use them-

7) Closing Prayer

8) Adjournment (9:40)

9) Next Meeting: Monday, April 8, at 7 pm in the School Library...do we need to reschedule due to parish liturgical minister meeting at same time?

**PRINCIPAL'S REPORT:**

1)Enrollment-Here are the most recent registration numbers I have for next year

<u>2019-20</u>	<u>2018-19</u>
Preschool-45	71
K-37-28 Full, 9-1/2 day	29-15 Full Day, 14-1/2 Day
Grade 1-29	33
Grade 2-31	44
Grade 3-40	38
Grade 4-34	45
Grade 5-39	53
Grade 6-51	46
Grade 7-38	40
Grade 8-32	38
Total 378 Preschool-8 <sup>th</sup> grade	Total-Preschool-8-437
Total k-8-333	Total- k-8-366

2)Teaching Positions-

1)Advanced Math-Mary White has decided to retire at the end of this school year. I am waiting to hear if anyone is interested in the position internally. I will know by Wednesday of this week. If nobody expresses interest, I will post the job on the Archdiocese website.

2)Music Position-Mrs Schoenfeld has resigned her position at the end of this year. She will be the Director of Music at St. Ann's Parish in Groesbeck. Her position has been posted on the Archdiocese website since last week.

3)Sarah Gutzwiller has resigned her position as cafeteria monitor. She will finish out the year. I will need to fill that position. It is a two day a week job from 11 AM-1 pm.

3)Jr. High Speech-April 25<sup>th</sup>-8<sup>th</sup> grade, May 15<sup>th</sup>-7<sup>th</sup> grade in the library. Mrs. Sheehan and I are deciding if we want to do it on one night. We are still working out the details.

4)Fr. Jim has asked the Technology committee and the Marketing committee to come up with job descriptions for a part-time technology person and a part-time marketing person. I have asked each of these committees to send me their ideas with regard to a job description so I can pass them on to Fr. Jim.

5)Technology Plan update-Cindy has collected the Surface Pros from the teachers and has distributed the new computers to them. The Surface Pros will be housed in Room 216 (next to Mary White's room) where the Jr. High students will have access to them. She is working on teaching the 7<sup>th</sup>/8<sup>th</sup> graders One Note as well as Google Docs. She will continue this for the rest of the year. Charlie is getting quotes for wiring both rooms so the labs can moved from downstairs to the main part of the building. Depending upon how much money is left in aux funds, we will look at possibly purchasing new boards for the 6<sup>th</sup> grade. Cindy is also looking at replacing her computer, along with the secretaries, and Mrs. Burn's since they are old.